

## Application/update of a poultry Property Identification Code (PIC)

Producers who have chickens, turkeys, guinea fowl, ducks, geese, quails, pigeons, pheasants, partridges, emus or ostriches can use this form to apply for or update their Property identification Code (PIC).

If you already have a PIC for your property, you are required to inform DJPR of the types and number of poultry on the property. Your current PIC will be updated to include this data.

If you indicate on the application that you sell or supply your chicken eggs for human consumption DJPR will allocate you an egg stamp code. In Victoria chicken eggs (only) need to be stamped from November 2014 however you may wish to stamp eggs earlier for commercial reasons.

Producers who indicate they sell or supply eggs (chicken, duck, quail) for human consumption will also be sent information on the national Primary Production and Processing Standard for Eggs and Egg Product (egg standard).

### **INSTRUCTIONS FOR COMPLETING THIS APPLICATION FORM**

**Poultry producers who also have livestock are likely to already have a PIC. If you already have a PIC, please insert your current PIC at the top of the application form (overleaf).** The PIC allocated to your property will commence with the prefix '3'. The '3' will be followed by two letters for your shire, then a letter for your parish, then another letter which is used to check the validity of each PIC and then three numbers for your property, eg. 3ABCD123.

**If an email address is supplied for the poultry owner, the new or updated PIC will be emailed to that address. If no email address is supplied, notification of the PIC will be by post.**

#### **Other sections to be completed:**

**1. Poultry owner details**

Contact details for the person applying for the PIC.

**2. Farm manager details**

Contact details for the farm manager i.e. the person responsible for the management and biosecurity of the poultry. If same as poultry owner, write "as above". This should NOT be a company name.

**3. Property owner details**

If the property owner details are the same as poultry owner, write "as above".

**Please note:** Either the poultry owner, farm manager or property owner can notify DJPR of changes to PIC details.

**4. Property details**

Details of the property where the poultry are located, including leased or rented land. Details must include the shire, parish, property address and the Council Property Number or Rate Assessment Number. **A PIC will not be issued unless the Council Property Number or Rate Assessment Number is provided.** Further information can be obtained from your local shire council office.

A single PIC can be allocated to a property consisting of more than one block of land, provided the blocks are part of the one enterprise and are within the same shire or in adjacent shires. Each block of land must be included on the application (please attach a list if necessary).

**5. Previous property owner details**

Provide details of the previous property owner, if known.

**6. Type and number of poultry on the property**

Please indicate the type and number of poultry on your property at the time of completing this application. Tick the box if you sell or supply your eggs for the purposes of human consumption. DJPR will allocate you an egg stamp code and post you information on the new egg standard.

**Please return the completed application form to:**

**PIC REGISTRAR  
DEPARTMENT OF JOBS, PRECINCTS & REGIONS  
PO BOX 2500  
BENDIGO VIC 3554  
Fax (03) 5430 4505  
Email [pic.victoria@agriculture.vic.gov.au](mailto:pic.victoria@agriculture.vic.gov.au)  
For further information please call: 1800 678 779**

The Department of Jobs, Precincts and Regions (the department) is committed to protecting your privacy. All personal information will be handled in accordance with the department's Privacy Policy and the *Privacy and Data Protection Act 2014* (Vic). For more information, a copy of our privacy statement is located at [www.djpr.vic.gov.au/privacy](http://www.djpr.vic.gov.au/privacy). Enquiries about access to information should be directed to the Department's Privacy officer by email [privacy@ecodev.vic.gov.au](mailto:privacy@ecodev.vic.gov.au).

The information provided on this application may be provided to persons named on this application, Commonwealth and State Government agencies where it is deemed necessary for market access, and disease and residue control purposes, and to NLIS Ltd to facilitate the operation of the National Livestock Identification System (NLIS) and where required by law under the Livestock Disease Control Act 1994

**Property Identification Codes can be applied for or amended online at [pic.agriculture.vic.gov.au](http://pic.agriculture.vic.gov.au)**

# Application/update of a poultry Property Identification Code (PIC)

Property Identification Codes can be applied for or amended online at [pic.agriculture.vic.gov.au](http://pic.agriculture.vic.gov.au)

If you already have a PIC for this property please insert the PIC here:

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## 1. Poultry owner details

Name of poultry owner:										
Trading name:										
Postal address:										
Town:					Postcode:					
Phone:				Mob:				Fax:		
Email:										

## 2. Farm manager details (i.e. person responsible for farm biosecurity) (if same as poultry owner, write "as above")

Name of farm manager:										
Postal address:										
Town:					Postcode:					
Phone:				Mob:				Fax:		
Email:										

## 3. Property owner details (if same as poultry owner, write "as above")

Name of property owner:										
Trading name:										
Postal address:										
Town:					Postcode:					
Phone:				Mob:				Fax:		
Email:										

## 4. Property details

Shire:								
Parish:								
Property address: (Road number, road name and town)								
Council Property Number (CPN) or Rate Assessment Number (RAN):								

## 5. If property purchased within last 12 months, insert previous property owner details (if known)

Name and address:								
Previous PIC:	3							

## 6. Enter the current number of poultry on your property

	Chickens*	Ducks*	Turkeys	Geese	Guinea Fowl	Quails*	Pigeons	Pheasants	Partridges	Emu or Ostrich
Meat										
Layer										

\*Do you sell or supply your chicken, duck or quail eggs for the purpose of human consumption? Yes  No

If you answer Yes to the question above, DJPR will provide you with information on how to comply with the national egg standard. Chicken egg producers will also be allocated an egg stamp code. This code should be used on individual chicken eggs from November 2014 – duck and quail eggs are exempt from the stamping requirement.