

# Record keeping template

## Agricultural chemical use

Agricultural chemical application details					Weather details (if product is sprayed outdoors)		Contact details			Additional information (optional)
Date of use	Product trade name	Application rate of product OR sufficient information to allow it to be calculated	Crop / commodity treated OR situation in which product was applied	Specific location at which product was applied	Wind speed (km/h)	Wind direction	Name and contact details of the applicator	Name and contact details of the supervisor (if applicable)	Name and contact details of the person for whom the application was carried out (if applicable)	e.g. notes or additional records as required by quality assurance programs or product label directions

**Agricultural chemical product details must be recorded within 48 hours of use and kept for two years**

For details of your legal requirements when using agricultural chemicals, visit [the AgVic chemical use page](#).