

# Record keeping template

## Pest animal bait products

Bait user's name and contact details		Name and contact details of person for whom the baiting was carried out (if applicable)	
Name and contact details of person supervising bait user (if applicable)		Date baiting period commenced	Date baiting period ended
Location or address where pest animal bait product was laid		Description of situation where pest animal bait product was laid	
Area of land (ha)		Quantity of bait(s) or capsules used during baiting period <sup>1</sup>	

Bait station ID or Km of trail laid	Specific location (description or GPS coordinates)	Product trade name	Date pest animal bait product laid	Date checked / replaced <sup>2</sup>	Date checked / replaced <sup>2</sup>	Date checked / replaced <sup>2</sup>	Date checked / replaced <sup>2</sup>	Date removed

1. Record number of individual baits for fox/dog/feral pig baits or in kgs for oat and carrot baits
2. May not be applicable for carrot or oat baiting programs

**Agricultural chemical product details must be recorded within 48 hours of use and kept for two years**

For details of your legal requirements when using agricultural chemicals, visit [the AgVic chemical use page.](#)