

# Factsheet: How to Gain Accreditation as a Pest Free Production Site for Tomato Potato Psyllid (TPP)

*Department of Energy, Environment and Climate Action (DEECA): December 2025*

## PURPOSE

This factsheet explains what businesses must do to become accredited under **PS-66: Pest Free Production Site for Tomato Potato Psyllid (TPP)**. Accreditation allows you to certify consignments of host and carrier plant products as free from TPP for sensitive interstate markets. You should commence the actions below as soon as practicable to avoid a delay in being able to implement this protocol.

**Applications for PS-66 accreditation open on 5 January 2026.**

### Who should read this?

Growers, packers, and nursery businesses that produce, pack, and dispatch host or carrier plant products (e.g. nursery stock, fruit and vegetables, cut flowers, herbs) and want to certify consignments into sensitive interstate markets based on freedom from TPP (*Bactericera cockerelli*). **PS-66 applies only to protected cropping systems.**

## WHAT IS A PEST FREE PRODUCTION SITE (PFPS)?

A PFPS is a **clearly defined and mapped area within your property** where TPP is demonstrated to be absent through surveillance, monitoring, and verification checks. Certification applies only to products grown and packed in these areas.

## PRODUCTS COVERED

- Nursery stock
- Fruit and vegetables
- Cut flowers
- Herbs

*(Equipment is not certified under this procedure.)*

## WHAT ACCREDITATION ALLOWS YOU TO DO

If your business is accredited under this procedure, you can certify consignments from **defined areas of your property** that you have shown – and continue to show – are free from TPP. You must use the

surveillance, monitoring and verification checks described. The Authorised Signatory from your business issues this certification on a **Plant Health Assurance Certificate (PHAC)**.

**Important:** Some interstate markets may have extra entry conditions. You are responsible for making sure your consignment meets the importing jurisdiction's requirements.

## KEY ROLES IN YOUR BUSINESS

- **Certification Controller** – overall compliance, audits, staff training, reporting detections.
- **Surveillance Officer** – trap monitoring, scouting, inspections, sample submission, record keeping.
- **Authorised Signatory** – issues Plant Health Assurance Certificates.
- **Authorised Dispatcher** – ensures secure packaging, correct labelling, and PHAC distribution.

## REQUIREMENTS BEFORE APPLYING

1. **Property Plan** showing Surveillance Units (SUs)\*, trap locations, and site layout.
2. **Two successive surveillance events** with no TPP detected:
  - Trap monitoring records (fortnightly).
  - Scouting and plant inspection records (weekly).
3. **Trap program** in place:
  - Yellow sticky or delta traps with barriers.
  - Trap density:
    - 1 trap per 300m<sup>2</sup> (glasshouses/polyhouses).
    - 1 trap per 100m<sup>2</sup> (propagation bays).
    - 1 trap per entry point.
4. Procedures for **suspect sample submission** to Crop Health Services.

**\*Surveillance Unit:** The smallest defined area within the property that is subject to systematic surveillance activities (trapping and scouting). A Surveillance Unit may be:

- a single Products Block
- a section of a protected cropping structure.

Each SU must have clearly identified boundaries, a unique identifier, mapped trap locations, and a consistent monitoring and inspection schedule. SU allow the business to organise surveillance activities, record findings, and manage detections or corrective actions in a structured and auditable manner.

## STEP-BY-STEP: HOW TO GAIN ACCREDITATION

### 1) Prepare your Property Plan

Include:

- Boundaries and unique IDs for each **Surveillance Unit (SU)** (e.g. greenhouse bays, defined block areas). This may require photographic evidence of protected cropping situation.
- Product types and protected cropping structures, if used
- **Trap site locations** meeting density requirements (see below)
- Buffer Zones
- Incoming and outgoing stock inspection zones
- Roads, access points, buildings/structures.

Keep your Property Plan current. Submit with your application and again at renewal. Submit updates if changes affect surveillance layout or SU boundaries.

### 2) Establish surveillance and monitoring (before applying)

Provide evidence of 2 **successive surveillance/monitoring events** with **no TPP detected**, plus:

- **TPP Trap Monitoring Record Sheet inspection records** (Document PSF521)
- **TPP Scouting and inspection records** (Document PSF527).

“Event” means a scheduled round of trap checks and plant scouting/inspection conducted to the required frequency and rate across all relevant SUs. Evidence that no TPP were detected from an accredited laboratory such as Crop Health Services at Bundoora.

### 3) Set up your trap program

- **Trap type:** Yellow sticky or yellow delta traps with dual-sided inserts. Traps in Victoria must have a **barrier/cage** that prevents animals contacting adhesive. Minimum card size **100mm × 250mm**.
- **Trap density for protected cropping:**
  - Glasshouses/polyhouses/enclosed structures – **1 trap per 300m<sup>2</sup>**
  - Propagation bays – **1 trap per 100m<sup>2</sup>**
  - Each entry/airlock – **1 trap per entry**
  - Add traps at ventilation hot spots/warm zones as needed.
- **Placement:** At crop canopy height; leaves should not touch the trap. Use the mapped locations in your endorsed plan.
- **Inspection frequency:** At the start of the program to gain accreditation you will need **2 trapping events every 7 days (a fortnight in total)**. After this evidence is provided, the business can apply

traps every **14 days ( $\pm 1$  day)**. Replace traps when dirty/dusty/wet/heavily contaminated. Record all checks (Document PSF521).

#### 4) Conduct weekly scouting and plant inspections

- Inspect each SU every **week ( $\pm 2$  days)**.
- If no symptoms are seen, **inspect at least 5 plants per 500m<sup>2</sup>** at random using a systematic pattern (W/M/Z/spiral).
- Examine tips, middle canopy, leaf margins/petiole junctions, stems/upper foliage. Look for eggs (orange/yellow on stalks), flattened nymphs with waxy halos, honeydew, leaf curling/yellows. Record on Document PSF527.

#### 5) Manage incoming stock

- Unload in a designated buffer area and visually inspect for TPP before entry into production areas.
- Hold and **do not move** suspect stock until assessed. Use Stock Receival Record (Document PSF519).

#### 6) Submit suspect traps or samples promptly

- Place trap inserts or plant samples in labelled sealable bags/bottles (include SU ID, trap number, business IP number/site number, date).
- Keep cool and **submit within 24 hours** to Crop Health Services (AgriBio) with the **TPP Sample Submission Record** (Document PSF523). Costs are borne by the business.

#### 7) Apply for accreditation

On or after 5 January 2026, request an application form by emailing **biosecurityservicescentre@agriculture.vic.gov.au**.

Complete Parts 1 and 2, and/or Step 3 depending on whether you already have an arrangement with Agriculture Victoria.

**Agriculture Victoria will be releasing PS-66 on 5 January 2026. However, prior to that date you can collect the information and documents that you will need to complete the application.**

To speed up processing, include in your email your business name, the type of produce you distribute and the accreditation procedure you want. Include the arrangement number (e.g. PS-66) in the subject line of your email.

The Biosecurity Services Centre will send out all required forms for the requested accreditation. Once the completed forms are returned to the Biosecurity Services Centre and processed, you will receive links to the required eLearning courses.

## 8) Complete the required eLearn

As part of the PS-66 application process, you are required to complete additional training and assessment prior to accreditation being granted. **This training will be available on 5 January 2026.**

The training and assessment will be available on the Agriculture Victoria Learning Management System (LMS).

Refer to the email you receive from Biosecurity Services Centre with instructions on how to access the LMS and required eLearn.

Once the eLearn course has been successfully completed, a Certificate of Attainment for the training can be generated by selecting 'Goal Centre' on left hand side of screen, click on 'Completed' and then click on the 'Certificate Icon'.

A copy of **each training Certificate of Attainment** and associated business name must be submitted to Agriculture Victoria via email to **biosecurityservicescentre@agriculture.vic.gov.au**.

## 8) Finalise your accreditation submission

Businesses seeking accreditation under **PS-66: Pest Free Production Site for Tomato Potato Psyllid (TPP)** must:

1. **Apply as soon as possible after 5 January 2026** to receive accreditation before operating.
2. **Include the following with your application:**
  - A Property Plan showing Surveillance Units (SUs), trap locations and site layout
  - Evidence that you have established a Pest Free Production Site, including:
    - Site preparation according to the guidelines provided in Document 1
    - Two successive surveillance events with no TPP detected.
      - Trap monitoring records (Document PSF521).
      - Scouting and inspection records (Document PSF527).
  - TPP Sample Submission Record (Document PSF523)
  - Stock Receival Record (Document PSF519)
  - Training records for Surveillance Officer(s) (Available 5 January 2026).

### 3. **Initial Audit:**

An Inspector may conduct an initial audit to verify your system is implemented and capable of meeting all requirements.

If an initial audit is undertaken and is successful, you will receive **provisional accreditation** and a Certificate of Accreditation.

### 4. **Compliance Audits:**

Agriculture Victoria will conduct audits to confirm ongoing compliance. These may be scheduled or unannounced.

### 5. **Fees:**

Accreditation and scheduled audits attract fees. Contact Agriculture Victoria for the current fee schedule, noting that there is currently a drought relief package for accreditation fees until 30 June 2026 (see more below).

## ONCE ACCREDITED

Once all requirements have been met, your business will be granted accreditation and provided with the PS-66 Certificate of Accreditation. Once received, your business may commence operating under that accreditation.

To maintain your accreditation, remember to:

- Conduct **weekly scouting, fortnightly trap checks** and timely submission of traps to Crop Health Services (CHS).
- Inspect consignments before dispatch (600 pieces or less if the consignment is under 600, then all of the consignment).
- Use secure packaging (mesh  $\leq 1.6$  mm;  $\leq 0.5$  mm for Tasmania).
- Mark packages with IP number, "MEETS PS-66", and packing date.
- Issue PHAC for each consignment; keep records for **24 months**.

## WHAT HAPPENS IF TPP IS DETECTED?

- **Suspect detection:** Stop certification, segregate product, submit samples to Crop Health Services within 24 hours.
- **Confirmed detection:** Accreditation suspended; notify Agriculture Victoria within 24 hours. Further actions may include alternative approved arrangements or treatments.

## DROUGHT RELIEF FOR ACCREDITATION FEES

Under the Victorian Government Drought Support Package:

- Plant biosecurity fees remain at 2024–25 levels.
- From **1 October 2025 to 30 June 2026**, specific fees (application, audits, travel and non-conformance reports) are waived for TPP-related market access activities.

More information about plant biosecurity fees can be found at: [agriculture.vic.gov.au/biosecurity/moving-plants-and-plant-products/fees-and-charges-for-plant-biosecurity-services](https://agriculture.vic.gov.au/biosecurity/moving-plants-and-plant-products/fees-and-charges-for-plant-biosecurity-services)

## MORE INFORMATION

Webinars, packing-shed posters ([Collateral](#)) and detailed guidance are available on the Agriculture Victoria TPP webpage: [agriculture.vic.gov.au/tpp](https://agriculture.vic.gov.au/tpp)

## FAQs

### 1) What is a “Pest Free Production Site (PFPS)” —is my whole property covered?

A PFPS is a **clearly defined and mapped area** within your property where surveillance and controls demonstrate **TPP absence**. Certification applies to products grown/packed in those defined areas (Surveillance Units). It does **not** automatically cover your entire property.

### 2) Do I need protected cropping to be eligible?

Yes. PS-66 currently only applies to **protected cropping systems** such as glasshouses, polyhouses or other enclosed structures. Your Property Plan must map SUs and trap locations, and you must meet the surveillance frequencies and inspection rates.

### 3) How often do I check traps and scout plants?

Traps: **fortnightly (±1 day)**; **Scouting/plant inspections: weekly (±2 days)**. Record everything on the prescribed forms. Replace traps when they are dirty or contaminated.

### 4) What if I find a suspect TPP during inspection or in a consignment?

Stop certification for that consignment/area, **segregate and hold**, label samples, keep cool, and **submit to CHS within 24 hours** with the Suspect Submission Record. If TPP is **confirmed**, your PFPS status is **suspended**, and you must notify Agriculture Victoria within **24 hours**.

### 5) Do I have to send traps to a lab regularly?

Suspect traps/samples must be submitted promptly for identification. The procedure also allows for routine submission/verification arrangements—your Surveillance Monitoring Officer is responsible for ensuring submissions occur as required and that records are kept.

#### 6) What packaging counts as “secure”?

Use unvented packages, or fit vents with **≤1.6 mm mesh**, or seal sleeves/bags, shrink wrap pallets, or dispatch from enclosed/screened facilities/vehicles. Some markets may require **≤0.5 mm mesh**—check importing requirements.

#### 7) What must be on the package and PHAC?

Mark packages with your **IP number**, “**MEETS PS66**”, and the **date/date code**. PHAC must include accredited business details, IP number, site number, **PS66**, date/date code, and the number/type of packages and product types (attach a list if needed). Keep a copy; the **original (yellow)** travels with the consignment.

#### 8) How long do I keep records?

At least **24 months** (or until the next compliance audit—whichever is later). Records must be available to Inspectors on request.

#### 9) Who do I contact for questions?

Email Contact the Customer Service Centre Email: [market.access@agriculture.vic.gov.au](mailto:market.access@agriculture.vic.gov.au) or call **136 186** for enquiries about this procedure and accreditation.



# Document 1 – TPP Pest-Free Production Sites (PFPS) Guidelines

Effective property management is essential to prevent the entry, establishment, and spread of Tomato-Potato Psyllid (TPP). The business must ensure that all host plants, volunteer plants, waste material, equipment, and surrounding vegetation are managed in a way that supports Pest Free Production Site and meets the requirements of this Procedure.

The Certification Controller is responsible for overseeing implementation of the following requirements.

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## 1. Host Plant and Volunteer Management

- No unmanaged Solanaceous and Convolvulaceae's volunteer hosts (e.g., nightshade, wild tomato, thornapple, cape gooseberry) may occur within any production area operating under this accreditation arrangement.
  - All volunteers and weeds capable of supporting TPP must be removed from:
    - crop rows, bed edges, and walkways
    - fencelines, drains, and headlands
    - under benches or structural frames (protected cropping)
  - Surrounding vegetation must be monitored regularly for volunteer hosts and removed promptly when identified.
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## 2. Waste Plant Material and Produce Disposal

- All waste host plant material (e.g., pruning's, rejected fruit, cull piles, discarded plants, plant debris) must be removed promptly from production areas.
  - Waste material must not be:
    - disposed of within or immediately adjacent to production blocks
  - The business must maintain routine waste-collection processes to ensure waste is contained, removed off-site, or managed through an approved disposal pathway.
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## 3. Property Hygiene and Surrounding Environment

- All areas must be kept free of accumulated plant debris, dropped fruit, old growing media, used containers, and other material that could shelter adult psyllids.
- Perimeter zones must be kept clean and maintained to reduce harbourage points.
- Boundary vegetation should be trimmed to reduce potential psyllid resting sites.
- Machinery access points, tracks, and laneways must be kept weed-free, with particular focus on Solanaceous weeds.

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#### **4. Equipment, Machinery and Tool Hygiene**

- Machinery, tools, bins, crates, and equipment must be cleaned before entering production blocks to prevent movement of hitchhiking adults.
  - Equipment used in unmanaged or weedy areas must not immediately enter production areas without thorough cleaning.
  - Picking bins must be dedicated to the site or sanitised before reuse.
- 

#### **5. Movement and Access Controls**

- Staff, contractors, and visitors must follow farm hygiene protocols, including cleaning footwear and removing plant debris before entering production areas.
  - Movement should always flow from younger/cleaner blocks to older/higher-risk areas.
  - Entry and exit points must be kept clean and free of vegetation that may harbour pests.
  - The Certified Controller must maintain a record of all visitors conducting any activity within the PFPS. The property Visitor Disinfection Record must include the following details:
    - the date;
    - an acknowledgment that the visitor understands the disinfection protocol;
    - the visitors name and signature
    - the Facility Manager name and signature.
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#### **6. Property Boundaries and Adjacent Risk Areas**

- Fencelines, borders, drains, neighbouring empty blocks, non-crop vegetation and unmanaged land must be routinely inspected for volunteer hosts and adult psyllids.
  - Where feasible, maintain a clean buffer zone around the production area.
  - Access tracks, irrigation channels, drainage lines and areas where machinery regularly passes must be included in routine inspections.
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# Document PSF519: STOCK RECEIVAL RECORD

Name of Business: \_\_\_\_\_ Record Number: \_\_\_\_\_

Receival Date	Supplier/ Grower	Product type	Quantity	Receival Accreditation (PS or ICA) Y/N	If product does not have certification, then inspect for TPP	Secure Movement Declaration provided by freight forwarder (Y/N)	Comments*
29/8/09	XYZ nursery	Cuttings	1500	YES ICA-62		YES	EXAMPLE ONLY

\*any other pests/diseases symptoms  
PSF-519  
Version 1.0 (Dec 2025)

Business Name		Location		IP:	V
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Trap #	Surveillance Unit ID	GPS Location

[illegible]

1. Week number refers to the week of the year.
2. Copy of trap record sheet must be kept for 24 months.
3. If businesses have another spreadsheet that records the same information, that may be used.

PSF-521  
Version 1.0 (Dec 2025)



AgriBio – Crop Health Services  
**SAMPLE RECEPTION - MAIN LOADING DOCK**  
 5 Ring Rd, La Trobe University Campus,  
 Bundoora, Victoria, 3083  
**Phone:** 03 9032 7323 **Fax:** 03 9032 7604  
**Email:** chs.reception@agriculture.vic.gov.au


**AGRICULTURE VICTORIA**

LAB USE  
 ONLY  
 AgriBio  
 Submission No.

## CHS SPECIMEN SUBMISSION FORM

### (TPP Sample Submission Record)

Date specimen received (Office use):

#### CONSIGNMENT DETAILS

Date of submitting Traps/ plant/ insect samples:

Surveillance Unit ID:

Business name:

Certification Controller name:

Address:

IP number:

Postcode:

State:

Phone:

Email:

Date sample collected:

#### SPECIMEN DETAILS (DEECA USE ONLY)

Date Traps/ Plant / insect sample taken

Date traps/ Plant sample submitted to CHS:

Surveillance Officer name:

Email

Phone

Fax

#### TRAPS SUBMISSION

Consignment size

Description of Traps

Trap ☐

# Traps

#### Investigation requested:

Confirm the presence or absence of Tomato-Potato Psyllid.

If TPP confirmed confirm the presence or absence of *Candidatus* Liberibacter solanacerum (CLso)

#### PLANT SAMPLE SUBMISSION

Consignment size

Description of Plant sample

Plant Sample type ☐

# e.g of leaves/ insect in vial

#### Diagnosis details requested:

Confirm the presence or absence of tomato potato psyllid.

If TPP confirmed, confirm the presence or absence of *Candidatus* Liberibacter solanacerum (CLso)

**Reporting requested:** CHS personnel to inform Business (certified controller) for confirmation of a positive TPP ASAP.



Accredited for  
 compliance with  
 ISO/IEC 17025 -  
 Testing  
 Accreditation  
 No 14477

# Document PSF527: Tomato-Potato Psyllids Scouting and Inspection Record

Date of Inspection:		Surveillance Unit ID				
		Pattern (circle)	M	W	Z	8
Name of Surveillance Officer:						
Name & Address of Business						
Notes:		Host and carrier product Type: (if multiple, list in comments/findings column)				
list separately if multiple produce.						
Row	Column	Plant inspected	Comments / Findings			
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						
11						
12						
13						
14						
15						
16						
17						
18						
Signature of Surveillance Officer:						
<p>Actions resulting from a suspected detection of a quarantine pest (Notify Certificate Controller immediately and suspect samples must be sent to Crop Health Services by filling Attachment 5)</p> <p>If business has records recording the same information, they may choose to use those.</p>						