Applications will not be accepted unless **ALL** sections of this form are completed, and a map is attached as specified in Section 3. Please complete the application form in **CAPITAL LETTERS.**

Processing time: Once a completed application form is received, a Department of Energy, Environment, and Climate Action (DEECA) Agriculture Victoria officer will contact the applicant within approximately five working days to discuss further action. Note that a site inspection may be required. If successful, the applicant will be issued a permit within approximately 15 working days of this inspection. DEECA reserves the right to extend these time periods if an incomplete application form is submitted or inadequate information is supplied by the applicant.

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| --- | --- | --- | --- | --- | --- | --- | --- |
| **1. Applicant details** | | | | | | | |
| Applicant name |  | | | | | | |
| Business name |  | | | ABN/ACN | |  | |
| Affiliation to the land proposed to be sprayed | Landowner/ Landholder  Other (specify):  Manager/ Leasee | | | | | | |
| Street address |  | | | | | | |
| Street Town/suburb |  | State |  | | Postcode | |  |
| Postal address |  | | | | | | |
| Postal Town/suburb |  | State |  | | Postcode | |  |
| Telephone  (business hrs) |  | Fax |  | | | | |
| Mobile |  | Email |  | | | | |

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| **2. Details of chemical applicator (Cross out if same as above:** **)** | | | | | | | | | |
| Business who will apply the chemical/s | | |  | | | | | | |
| Person who will apply the chemical/s | | |  | | | | | | |
| Postal address |  | | | | | | | | |
| Town/suburb |  | | | | State |  | | Postcode |  |
| Telephone  (business hrs) |  | | | | Fax |  | | | |
| Mobile |  | | | | Email |  | | | |
| Application method | Aerial – Fixed wing  Aerial – Helicopter  Mister  Other (specify): | Authorisation details[[1]](#footnote-2) | | | | | | | |
| ACUP  AAOL  PCRL  COL  N/A | | Licence/ permit number | | | N/A | | |
| Expiry date: | | | N/A | | |

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| **3. Details of area where agricultural spraying is proposed** | | | | | | | |
| ACCA | Boisdale | | Goulburn Valley | Lindenow | Extended Mallee | | Mallee & Mid-Murray |
| Melbourne | | North Eastern | Orbost | Rutherglen | |
| Roadside address of the property where the application is proposed | | |  | | | | |
| If known, GPS coordinates of area | | | Latitude: | | | Longitude: | |
| Local Council | |  | | VicRoads map no. & grid reference | | |  |
| Name of Parish | |  | | Lot number |  | | |
| Are you aware of any vegetation in the target area that is protected under the *Environment Protection and Biodiversity Conservation Act 1999*?[[2]](#footnote-3) | | | | No  Yes (please include details): | | | |
| A clear map is attached showing the area[[3]](#footnote-4) (mandatory) | | | | Yes | | | |

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| **4. Proposed chemical use details[[4]](#footnote-5)** | | | | | | | |
| Weed/s to be controlled (cross out all that apply) | | Blackberry | | | Bracken Fern | | Gorse |
| Paterson’s Curse | | | Ragwort | | Serrated Tussock |
| General broadleaf weeds | | | General grass weeds | | |
| St. John’s Wort | | | Thistle (specify type): | | |
| Other (specify): | | | | | |
| Vegetation type in area to be sprayed (cross out all that apply) | | Plantation | | Eucalyptus  Pine  Other (specify): | | | Pre-establishment  Established  Re-planting |
| Roadside | | Native vegetation | | | Non-crop Area |
| Crop area (specify): | | | | | Pasture, grass |
| Pasture, broadleaf | | | Other (specify): | | |
| Full trade name of the specific product/s proposed to be used; or  Concentration, name and form of the active constituent/s (e.g. 540 g/L glyphosate present as potassium salt) | | | | | | Proposed application rate (per ha or per 100 L) | |
| 1. |  | | | | |  | |
| 2. |  | | | | |  | |
| 3. |  | | | | |  | |
| Proposed spray quality | | Nozzle make and model | | |  | | |
| Pressure (bar) | | |  | | |
| Water rate (per ha) | | |  | | |
| Droplet size (circle) | | | VF / F / M / C / VC / XC / UC | | |
| Desired timing of application | | Earliest date | **\_\_\_\_\_\_\_\_\_\_/\_\_\_\_\_\_\_\_\_\_\_\_/\_\_\_\_\_\_\_\_\_\_\_** | | | | |
| Other relevant information / comments | |  | | | | | |

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| **5.** **Have you, or any business that you have been associated with, been convicted of an offence under any of the following Acts with the previous ten years?** | |
| *Agricultural and Veterinary Chemicals (Control of Use) Act 1992, Drugs Poisons and Controlled Substances Act 1981, Dangerous Goods Act 1985, Occupational Health and Safety Act 2004, Environment Protection Act 2017 (formerly the Environment Protection Act 1970), Public Health and Wellbeing Act 2008.* | Yes (if YES, please attach details of each conviction)  No |

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| **6. Declaration** |
| I, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ declare the information I have provided above is true and correct to the best of my knowledge.  Signed: Date: / / |
| **Privacy statement:** The Department of Energy, Environment and Climate Action (DEECA) is committed to protecting personal information provided by you in accordance with the information privacy principles of the *Privacy and Data Protection Act 2014*. The DEECA Information Privacy Policy is available online at [www.deeca.vic.gov.au](http://www.deeca.vic.gov.au). The personal information on this application form will be stored and used by DEECA for the purposes of administering the *Agricultural and Veterinary Chemicals (Control of Use) Act 1992*. You have the right of access to this information by contacting DEECA at the address on this form. The information may be disclosed to another Australian government organisation for the purpose of administering or enforcing the law. If you do not provide the information required by this form DEECA will not be able to process your application. |
| **7. Fee exemption or payment of application fee** |
| The application fee for a Permit to carry out Specified Spraying in an Agricultural Chemical Control Area under Section 39(3) as at 1 July 2023 is **$1844.40** (116 Fee Units as per the *Monetary Units Act 2004*) is required unless one of the following exemptions can be demonstrated. This value will change on 30 June annually.  A fee-exemption applies if aerial application is the only safe method of applying the chemical product. If you wish to apply for a fee exemption, please select from the options below (cross out all that are relevant): |
| **Fee exemption criteria**  Area is too steep to safely conduct ground-based spraying  Area is too rocky or uneven to safely conduct ground-based spraying  Area is too waterlogged to safely conduct ground-based spraying  Other (specify): |

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| If no exemption is sought, please select and make a payment by one of the following means: | | |
| **CHEQUE/   MONEY ORDER** | Enclose a cheque or money order for the full amount made payable to the Department of Jobs, Precincts and Regions (ABN 83 295 188 244). **Note**: This fee is exempt from the GST. | |
| **CREDIT CARD PAYMENT REQUEST** | If you wish to pay by credit card, tick the box for a call back request | |
| Would you like a receipt? | | Yes |

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| **8. Submission of application** | |
| Send your completed application form, along with detailed map and payment (if applicable) by email or post (details below). **Note**: ***Submissions by any other means will not be accepted, including submitting directly to your local Agriculture Victoria biosecurity officer – chemicals.*** | |
| Email | [Chemical.standards@agriculture.vic.gov.au](mailto:Chemical.standards@agriculture.vic.gov.au) |
| Post | Statewide Specialist Chemicals  C/O DEECA Project Officer Licencing  PO BOX 2500  Bendigo Delivery Centre, VIC, 3554 |

Records of agricultural and veterinary chemical use must be kept in accordance with Victorian Regulations.

**For more information, contact the Customer Contact Centre on 136 186 or visit** [**http://www.agriculture.vic.gov.au/chemicals**](http://www.agriculture.vic.gov.au/chemicals)

1. ACUP – Agricultural Chemical User Permit; AAOL – Agricultural Aircraft Operator Licence; PCRL – Pilot (Chemical Rating) Licence;   
   COL – Commercial Operator Licence. NOTE: permits/licenses for chemical users are not required in order to legally apply all chemicals in all situations. For more information on permits/licences go to <http://agriculture.vic.gov.au/chemicals> [↑](#footnote-ref-2)
2. For more information on the *Environment Protection and Biodiversity Conservation Act 1999*, please visit <http://www.environment.gov.au/epbc/about/index.html> [↑](#footnote-ref-3)
3. Map must include boundaries of the target area, boundaries of the applicant’s property and any of the following within 1 km of the target area: roads; residences; other buildings; waterways; public land; places of business; neighbouring crops and agricultural enterprises; schools; hospitals; aged care services; kindergartens; child care centres; and any other area the applicant believes may be of concern. [↑](#footnote-ref-4)
4. **Note:** All chemical use patterns must conform to the requirements of Victorian legislation, including record keeping. See the [www.agriculture.vic.gov.au/chemicals](http://www.agriculture.vic.gov.au/chemicals) for further information. DEECA does not make recommendations for chemical use or provide identification or agronomic services. Advice should be sought from your local chemical reseller, agronomist or consultant before submitting an application. [↑](#footnote-ref-5)