[insert Organisation name

Organisation address]

Mr Simon Phemister, Secretary

Department of Jobs, Precincts and Regions

c/- Animal Welfare Victoria, Domestic Animal Services
475 Mickleham Road
Attwood VIC 3049

Date

Dear Mr Phemister

**NOTIFICATION OF BIRD SALES UNDER THE *DOMESTIC ANIMALS ACT 1994***

As per section 58U of the *Domestic Animals Act* 1994, the [insert **ORGANISATION]** is notifying you of its intention to hold caged bird sales in Victoria. Please find attached the list of sale day/s for the period XX/XX/XXXX to XX/XX/XXXX.

Regards,

Name

Position

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Date** | **Approximate Time** | **Address of sale** | **Local Government Area** | **Type of Sale (e.g. club meeting, multi-club sale, bird show etc.)** | **Person in charge of sale (including contact details)** | **Possible species of birds to be available for sale** | **Likely number of attendees****(1-20, 21-100, 100+)** |
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