# Application for a plant industry Property Identification Code (PIC)

**Property Identification Codes can be applied for or amended online at pic.agriculture.vic.gov.au**

If you already have a PIC for this property please insert the PIC here:  | 3 |  |  |  |  |  |  |  |  |

## 1. Crop owner details

| | |
|---|---|
| **Name of crop owner:** | |
| **Trading name:** | |
| **Postal address:** | |
| **Town:** | **Postcode:** |
| **Phone:** | **Mobile:** | **Fax:** |
| **Email:** | |

## 2. Farm manager details (i.e. person responsible for crop biosecurity) (if same as crop owner, write "as above")

| | |
|---|---|
| **Name of farm manager:** | |
| **Postal address:** | |
| **Town:** | **Postcode:** |
| **Phone:** | **Mobile:** | **Fax:** |
| **Email:** | |

## 3. Property owner details (if same as crop owner, write "as above")

| | |
|---|---|
| **Name of property owner:** | |
| **Trading name:** | |
| **Postal address:** | |
| **Town:** | **Postcode:** |
| **Phone:** | **Mobile:** | **Fax:** |
| **Email:** | |

## 4. Property details

| | |
|---|---|
| **Shire:** | |
| **Parish:** | |
| **Property address:** (Road number, road name and town) | |
| **Council Property Number (CPN) or Rate Assessment Number (RAN):** | |

## 5. If property purchased within last 12 months, insert previous property owner details (if known)

| | |
|---|---|
| **Name and address:** | |
| **Previous PIC:** | 3 |

## 6. Enter the current area or number of plants of each crop grown on your property, as indicated below

| Category | Viticulture | Nut | | | Fruit | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|
| Crop | Grapevines | Chestnut | Almond | Other | Tomato | Citrus | Pome | Stone | Berry | Other |
| Area (ha) | | ■ | | | | | | | | |
| No. plants | ■ | | | | | | | | | |

| Category | Propagation nursery | | Plantation forestry | | Broadacre | | | | Vegetable | | |
|---|---|---|---|---|---|---|---|---|---|---|---|
| Crop | Native | Other | Native | Non-native | Cereal | Pulse | Oilseed | Fodder | Potatoes | Above ground (leafy) | Below ground |
| Area (ha) | | | | | | | | | | | |
| No. plants | | | | | | | | | | | |

**AGRICULTURE VICTORIA**

# Application for a plant industry Property Identification Code (PIC)

If you grow **0.5 hectares or more of grapevines** or **20 or more chestnut trees** within Victoria, you are required, under the *Plant Biosecurity Act 2010,* to apply for a Property Identification Code (PIC).

If you already have a PIC for your property, you are required to inform The Department of Jobs, Precincts & Regions (DJPR) if 0.5 or more hectares of grapevines or 20 or more chestnut trees are grown on the property. Your PIC will be updated to include this data.

If you grow other crops for commercial purposes and wish to apply for a PIC, you can do so by completing this form. Home gardeners are not required to apply for a PIC.

## INSTRUCTIONS FOR COMPLETING THIS APPLICATION FORM

**Growers who also have livestock are likely to already have a PIC. If you already have a PIC, please insert your current PIC at the top of the application form (overleaf).** The PIC allocated to your property will commence with the prefix '3'. The '3' will be followed by two letters for your shire, then a letter for your parish, then another letter which is used to check the validity of each PIC and then three numbers for your property, e.g. 3ABCD123.

### Other sections to be completed:

**1.  Crop owner details**
Contact details for the person applying for the PIC.

If an email address is supplied for the crop owner, the new or updated PIC will be emailed to that address. If no email address is supplied, notification of the PIC will be by post.

**2.  Farm manager details**
Contact details for the farm manager i.e. the person responsible for the management and biosecurity of the crops. If same as crop owner, write "as above". This should NOT be a company name.

**3.  Property owner details**
If the property owner details are the same as crop owner, write "as above".

**Please note:** The crop owner, farm manager or property owner can notify DJPR of changes to PIC details.

**4.  Property details**
Details of the property where the crop is located, including leased or rented land. Details must include the shire, parish, property address and the Council Property Number or Rate Assessment Number. **A PIC will not be issued unless the Council Property Number or Rate Assessment Number is provided**. Further information can be obtained from your local shire council office.

A single PIC can be allocated to a property consisting of more than one block of land, provided the blocks are part of the one enterprise and are within the same shire or in adjacent shires. Each block of land must be included on the application (please attach a list if necessary).

**5.  Previous property owner details**
Provide details of the previous property owner, if known.

**6.  Current area of crops grown on the property**
Please indicate the area (ha) covered by the type(s) of grapevines and/or total number of chestnut trees grown on your property at the time of completing this application to enable a PIC to be issued.

You may also wish to indicate the type and area of other crops grown for commercial purposes on your property in the spaces provided. Growers who do not produce grapevines or chestnuts but grow other crops for commercial purposes and wish to apply for a PIC can also enter their crop details in the spaces provided. If the crop is not listed on the form, please attach the information to the application.

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**Please return the completed application form to:**

**PIC REGISTRAR**
**DEPARTMENT OF JOBS, PRECINCTS & REGIONS**
**PO BOX 2500**
**BENDIGO VIC 3554**

**Email** pic.victoria@agriculture.vic.gov.au

**For further information please call: 1800 678 779**

**Property Identification Codes can be applied for or amended online at pic.agriculture.vic.gov.au**

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